



WVU Hospitals
Volunteer Services
COVID-19 Training

About this training

- This training is designed to share the requirements by WVU Hospitals Volunteer Services in the effort to maintain the safest possible environment for our patients, our workforce and our community.
- It is essential that you follow these guidelines completely. If you have any questions or concerns regarding anything shared in this training, please contact the Volunteer Services Department.
- **It is our priority to be sure that you feel comfortable and confident with all of these processes before you begin to volunteer.**

Before arriving to volunteer

You are expected to self monitor your health. If you have any of the symptoms below, you should **NOT** volunteer.

- **Fever greater than 100**
- **Repeated shaking/chills**
- **Cough**
- **Diarrhea (last 7 days)**
- **Shortness of breath**
- **Respiratory illness**
- **Nausea and/or vomiting**
- **Loss of taste/smell**
- **Muscle pain and aches**
- **Headaches**

COVID-19 symptoms as defined by the CDC.

If any of the following situations arise:

- You travel outside of the United States
- You are exposed to a person who tests positive for COVID-19, or if anyone in your home tests positive for COVID-19

You will be expected to do the following:

- Inform Volunteer Services/Employee Health
- Monitor your signs and symptoms, get a COVID test and inform us of the results
- You will be required to self-quarantine for 5 days if you have symptoms

Wearing Masks

- You must wear a mask the entire time you are in a WVU Medicine facility. The only exception is if you are in a room by yourself. If someone enters, you must immediately wear your mask.
- SAFETY is our priority!
- If you are unable to wear a mask, we understand, however, there are no exceptions, and you cannot volunteer at this time without wearing a mask.
- Masks must be worn properly, covering both the nose and mouth and fit snugly and not slide.
- Obtain a new mask each time you volunteer.
- You must wear a hospital provided mask and these are available at the Volunteer Office.
- Do your best to avoid touching the mask or your face.

Other Necessary Precautions

- Upon arrival to your workstation, properly wash/sanitize your hands.
- Disinfect your workspace and other areas at the beginning and end of your assigned shift and frequently during the shift.
 - ☐ Put on gloves
 - ☐ Use wipes
 - ☐ Wipe all surfaces that you or others may touch.
- Remove gloves properly to avoid contaminating hands
- Clean your hands after removing gloves with soap and water or hand sanitizer.

Removing Gloves:



Social Distancing

- Whenever possible, maintain 6 feet (2 arm lengths away from others)
- Comply with all distancing messages in the hallways, cafeterias, etc.
- Do NOT crowd in an elevator or anywhere else

Your Decision, Your Risk

- COVID-19 is a community spread virus
- Risk of exposure exists in any/all public settings, including volunteering at WVU Hospitals
- Following all required safety precautions does reduce but does not eliminate your risk of exposure

WVU Hospitals is not responsible if you get COVID. You could have been exposed any number of ways. We do, however, commit to doing our part to ensure that all our members of our workforce are following the same precautions.

Thank you for completing this training!

Please be sure to sign the COVID-19 Volunteer Acknowledgement and Waiver