

### **Admission Policy**

West Virginia University Hospitals and those responsible for the administration and management of the Imaging Science Education Programs consider each applicant for admission without regards to race, religion, color, national origin, ancestry, age, sex, sexual orientation, gender identity, disability, veteran status or any other status protected by applicable law. Although authorized to enroll 22 students per academic year, program officials reserve the right to limit enrollment based upon the quality of the applicant pool and current employment market conditions. Admission to the program in Radiography is competitive and is governed in accordance with the following minimum admission requirements.

#### **Requirements for Admission Consideration**

All of the following criteria are required for admission consideration and documents must be received on or before March 1st of the year in which the student is applying for admission:

1. Applicant must **review** the Essential Performance Standards form located on the program's web-site. <https://wvumedicine.org/radtech/radiography/>
2. Applicant must **submit** the following by the March 1<sup>st</sup> to be considered for the program starting in July each year:
  - a. Program application
  - b. Official transcript of high school grades or G.E.D. scores.
  - c. Official transcript(s) of all post-secondary education (college, technical school, etc.)
  - d. American College Test (ACT) scores **OR** Scholastic Aptitude Test (SAT) scores
    1. Applicants must meet the following minimum scores for admission considerations:
      - 19 ACT Composite
      - OR**
      - 990 SAT Total
      - ACT / SAT requirements are waived for applicants possessing a **baccalaureate** degree or higher.
      - ACT School Code - 4549      SAT School code - 3863
3. High School graduate or equivalent (GED) with a minimum GPA of 2.0
  - a. High school seniors are considered contingent upon their successful completion of high school prior to matriculation.
4. To be eligible to sit for the certification exam in Radiography administered by the American Registry of Radiologic Technologists (ARRT) ([www.arrt.org](http://www.arrt.org)), applicants must document /complete one of the following options:

**Option #1:** Prior to enrolling, document completion of an Associate's degree (or higher) from a post-secondary institution accredited by an ARRT recognized accrediting agency. The degree can be in any field or discipline but must include a course in mathematics and a course in written/ oral communications.

**OR**

**Option #2:** Enroll through Pierpont Community & Technical College while attending our program and complete an Associate's degree upon graduation

### **Evaluation**

Program officials utilize an established, objective screening mechanism to assign academic points to a candidate based on their current level of academic achievement. To qualify for an interview, candidates must score in the top 60 of their applicant pool **and** score a minimum of 30 cumulative academic points. The following categories are evaluated in assigning academic points:

1. ACT Composite **OR** SAT Total scores
2. High school grades (Chemistry, Physics, Biology, Algebra, Human Anatomy and Physiology, Computer Literacy, Cumulative Mathematics, and other applicable courses (at the discretion of the Admission Committee Chairperson))
3. GED scores (Math, Writing Skills, Science and Average standard scores)
4. High School Cumulative G.P.A.
5. College grades (Chemistry, Physics, Biology, Algebra, Human Anatomy and Physiology, Computer Science, Cumulative Mathematics, and other applicable courses (at the discretion of the Admission Committee Chairperson))
6. College Credits based on GPA relative to the number of hours completed.
7. College degree awarded (Graduate, Undergraduate)
8. Work experience (Health-related / Non- health related)
9. Military Service / VA Benefit Eligible  
For applicants that will potentially be using VA educational benefits if accepted, WVUH will accept, review and maintain a written record of previous education and training for each candidate. Such materials will be reviewed to determine if credit towards admission or program completion is possible.

Candidates not achieving the 30 academic point minimum or not scoring in the top 60 of their respective applicant pool will be notified by letter regarding their non-admission status.

### **Interview**

Candidates meeting the aforementioned criteria will be granted a personal interview and will be notified by mail regarding the date and time of their interview. Interviews will be conducted during the last two weeks of February and throughout the month of March. Members of Admissions Committee (Education Coordinator, Clinical Education Coordinators, and/or Clinical Instructors) will conduct the interview(s). Each member will score the applicant's interview on the Interview Report form. A candidate must score a **minimum of 25** (out of 40) interview points to be considered for a position in the program. The mean interview score will be calculated and the total number of points (academic & interview) will be entered on the applicant's respective tally sheet (see attached Applicant Tally Sheet).

### **Selection**

Each applicant is ranked according to the total number of points accumulated and the 22 applicants with the highest point totals are offered a position in the program. The next four applicants, ranked in positions 23-26, are wait-listed according to their point totals. In the event that a position becomes available prior to July 1st, the vacancy will be offered to the remaining wait-listed applicant with the highest point total. If a position is not offered to a wait-listed applicant prior to July 1st, the applicant will be required to reapply if they wish to be considered for admission to the next enrollment period.

The 22 applicants chosen for admission will receive:

- a. Acceptance letter
- b. Copy of the student handbook
- c. Statement of Intent To Enroll (to be signed and returned)
- d. Essential Performance Standards form
- e. Invoice for Admission Fee

All other applicants interviewed will receive a written verification of their status.

### **Acceptance**

The 22 selected applicants are to be given approximately 10-15 business days to respond to the offer of admission by completing the following prior to the established deadline:

1. Read the Student Handbook
2. Sign and return the Statement of Intent to Enroll form
3. Sign and return the Essential Performance Standards form
4. Submit a \$50.00 check to WVUH for the admissions fee.

If an applicant fails to respond to the offer of admission by the established deadline, program officials will consider the offer as null and void, and will proceed by offering the position to a wait-listed applicant.

### **Enrollment**

Enrollment is contingent upon the student satisfactorily completing the following screening and assessment procedures within the guidelines specified by West Virginia University Hospitals (WVUH). These screenings will be conducted during the orientation time frame or at a time specified by program officials. Students will be provided with additional information regarding these procedures prior to the program start date.

Students will be required to:

- (1) Complete a health assessment and a vaccination record review conducted by the Employee Health department.
- (2) Complete the criminal background investigation process. (See WVUH Policy V.036)
- (3) Complete the drug screening / testing process. (See WVUH Policy V.035)
- (4) Complete all other WVUH mandatory orientation procedures.

  
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Education Manager