

## ANNUAL REPORT TEMPLATE

Name this file using the following format: 2 Annual Report (year).xlsx

Institution/Program Name:	West Virginia University Hospitals Adult Echocardiography Program
City and State:	Morgantown West Virginia
Program Number:	N/A
Institutional accrediting agency or authorizing organization:	The Joint Commission
Person preparing report (if not PD):	
Preparer's email (if not provided below) and Report submission Date:	

### Program Information

Program name	Adult Echocardiography Program	Phone number	304-598-9855
Address line 1	1 Medical Center Drive	Fax number	
Address line 2		Website	<a href="https://wvumedicine.org/radtech.echocardiogr">https://wvumedicine.org/radtech.echocardiogr</a>
City / State / Zip	Morgantown, WV 26505		

### Program Director

Name & credentials	Katie Colley RBA, RDCS (AE), RDMS, RVT	Phone number	304-598-9855
Date of appointment		Fax number	
Change since last report (Y / N)?		Credential #:	
		Email	<a href="mailto:katie.goodwin@wvumedicine.org">katie.goodwin@wvumedicine.org</a>

**Program Director's Signature:** By entering/signing name and date below, the Program Director confirms that they have reviewed this Annual Report and verified its accuracy.

**Signature/name:** *Katie Colley RBA, RDCS(AE), RDMS, RVT* **Date Signed:** 10/04/2021

### Concentration Coordinator (if applicable)

Name & credentials		Phone number	
Date of appointment		Fax number	
Change since last report (Y / N)?		Credential #:	
		Email	

### Chief Executive Officer (or comparable)

Name & credentials		Phone number	
Address line 1		Fax number	
Address line 2		Email	
Date of appointment			

### Dean

Name & credentials	Jay S. Morris
Address line 1	1 Medical Center Drive Morgantown, WV 26505
Address line 2	
Date of appointment	

Phone number	304-598-4251
Fax number	
Email	<a href="mailto:jay.morris@wvumedicine.org">jay.morris@wvumedicine.org</a>

**Administrator's Signature:** By entering/signing name and date below, the Administrator confirms that they have reviewed this Annual Report and verified its accuracy.

**Signature/name:** Jay S. Morris

**Date Signed:** 10/4/2021

#### Clinical Coordinator #1

Name & credentials	Tonya Matthis		
Date of appointment			
Change since last report (Y / N)?		Credential #:	

Phone number	
Fax number	
Email	<a href="mailto:tonya.matthis@wvumedicine.org">tonya.matthis@wvumedicine.org</a>

#### Clinical Coordinator #2 (if applicable)

Name & credentials	Tonya Matthis		
Date of appointment			
Change since last report (Y / N)?		Credential #:	

Phone number	
Fax number	
Email	

#### Medical Advisor

Name & credentials	Yasmin Hamirani MD		
Date of appointment			
Change since last report (Y / N)?		License #:	28853

Phone number	304-244-9952
Fax number	
Email	<a href="mailto:yasmin.hamirani@hsc.wvu.edu">yasmin.hamirani@hsc.wvu.edu</a>

#### Program Design (fill in columns offered by the program)

Accredited specialties:	General		Vascular		AdCard (AE)		PedCard (PE)
Program Length in months:					12		
*Total # of admitted students in cohort(s) for previous year's graduating class:					5		
# of cohorts admitted per year:					1		
Graduation Month:					June		

G + V	G + AE	V + AE	G+V+AE	AE + PE	V + PE	V+AE+PE

\* Enter admitted students per specialty(ies). For example, if program admitted two General cohorts of 5 students per cohort who graduated in 2018, enter a 10. If one vascular cohort of 7 students and two adult cardiac cohorts of 4 students, enter 7 for vascular and 8 for AE. For programs teaching combined specialties, do not enter values in the individual 'Accredited Specialties' columns.

**URL to Retention, Job Placement  
and Credential Success Rate Outcomes:**

<https://wwwumedicine.org/radtech/echocardiography/>

**Student Retention (formerly attrition)**

Enter admission and graduation information for all classes that graduated in the previous year into the appropriate column(s). Retention rate percentage will calculate automatically.

	General	Vascular	AdCard	PedCard	G + V	G + AE	V + AE	G+V+AE	AE + PE	V + PE	V+AE+PE
Number of students in cohort(s) admitted			5								
Number of reentry students (added to cohort)											
Total number of students in cohort	0	0	5	0	0	0	0	0	0	0	0
Total number of students graduating			5								
Retention rate	#DIV/0!	#DIV/0!	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Enter Reason code(s) for attrition											
<b>Attrition Reason Codes:</b> P = Personal, F = Financial, B = Behavioral, W = Academic Withdrawal, D = Academic Dismissal, O = Other											

If the retention for any column is less than 70%, provide an explanation and action plan in the box below. \*For cohorts with 9 or less students, refer to the instructions and table at bottom of this worksheet for *adjusted acceptable retention percentages*.

Class of 2021: Due to low number of student admissions, the benchmark for the Criteria Met has been adjusted to 60% (N=5).

**Job Placement Rate**

Enter graduation and employment information for all classes graduating in previous year. Job placement rate will calculate automatically.

	General	Vascular	AdCardiac	PedsCard	G + V	G + AE	V + AE	G+V+AE	AE + PE	V + PE	V+AE+PE
Number of graduates			5								
Number of graduates employed			5								
Job placement rate	#DIV/0!	#DIV/0!	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

If the job placement rate for any column is below 75%, provide an explanation and action plan in the box below.

**Graduate Survey Return Rate**

Enter graduate survey information for all classes graduating in previous year. Graduate survey return rate will calculate automatically.

	General	Vascular	AdCardiac	PedsCard	G + V	G + AE	V + AE	G+V+AE	AE + PE	V + PE	V+AE+PE
Number of graduates			5								
Number of graduate surveys returned			2								
Graduate survey return rate	#DIV/0!	#DIV/0!	40%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

If the graduate survey return rate is below 50%, provide an explanation and action plan in the box below.

Class of 2021: The graduate survey return rate was below 50% not meeting our benchmark. I have reached out to the class of 2021 graduates for their surveys via email. I will email and mail out graduate surveys with pre-addressed envelopes for the class of 2022 graduates to aid in increasing the graduate survey returns.

**Employer Survey Return Rate**

Enter the employer survey information for all employed persons who graduated in previous year. Employer survey return rate will calculate automatically.

	General	Vascular	AdCardiac	PedsCard	G + V	G + AE	V + AE	G+V+AE	AE + PE	V + PE	V+AE+PE
Number of employed graduates			5								
Number of employer surveys returned			5								
Employer survey return rate	#DIV/0!	#DIV/0!	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

If the employer survey return rate is below 50%, provide an explanation and action plan in the box below.

**Credential Success Rate**

Enter all of the credential/exam information for graduates of previous year. The total number (#) earning credential and the credential success rate percentage will automatically be calculated.

**See Policy Section 902 for Credentialing Success information**

# students taking ABD credential	
# earning ABD credential from ARDMS	
# earning ABD credential from ARRT	
Total number earning ABD credential	0
ABD credential success rate	#DIV/0!

# students taking OBGYN credential	
# earning OBGYN credential from ARDMS	
# earning OBGYN credential from ARRT	
Total number earning OBGYN credential	0
OBGYN credential success rate	#DIV/0!

# students taking VASC credential	
# earning VASC credential from ARDMS	
# earning VASC credential from CCI	
Total number earning VASC credential	0
VASC credential success rate	#DIV/0!

# students taking CARDIAC credential	5
# earning Adult Cardiac credential from ARDMS	3
# earning Adult Cardiac credential from CCI	1
Total number earning CARDIAC credential	4
CARDIAC credential success rate	80%

# students taking PEDS Cardiac credential	
# earning Peds Cardiac credential from ARDMS	
# earning Congenital Cardiac credential from CCI	
Total # earning PEDS Cardiac credential	0
PEDS Cardiac credential success rate	#DIV/0!

If any of the credential success rates are below 60%, provide an explanation and action plan in the box below.

**\*Adjusted Percent Retention (cohorts with 9 or less students admitted)**

For programs with low student enrollment per year ( $N \leq 9$ ) the table below can be used to adjust the number of students required to meet the criteria. The resulting adjusted acceptable retention rate is entered in the Student Retention table at the top of the worksheet with the "criteria met" statement entered in the explanation box.

Total Number (N) of students in cohort (including reentry students)	2	3	4	5	6	7	8	9
Number of Students Graduating (2018)	1	2	3	3	4	5	6	6
Adjusted Percent Successful (acceptable Retention)	50%	67%	75%	60%	67%	71%	75%	67%

In the explanation and action plan box include the following statement: Due to a low number of admitted students, the benchmark for Criteria Met has been adjusted to \_\_% (N = \_ ).

For example, a cohort with 6 students admitted and 4 graduates would state: "Due to a low number of student admissions, the benchmark for Criteria Met has been adjusted to 67% (N = 6)."

INSTRUCTIONS: For the concentration(s)/specialties the program is seeking or is accredited in, list clinical affiliates. Inactive and observation sites may be entered on the Supplemental Sites tab. Indicate personnel and/or site changes in last column.

[illegible]