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### MRI Admissions Policy

West Virginia University Hospitals and those responsible for the administration of the Imaging Science Education Programs consider each applicant without regards to race, religion, color, national origin, ancestry, age, sex, sexual orientation, gender identity, disability, veteran status or any other status protected by applicable law. Although accredited to enroll **up to (4) students** each academic year, program officials reserve the right to limit enrollment based upon the quality of the applicant pool and current employment market conditions. Admission to the Magnetic Resonance Imaging Program is governed in accordance with the following minimum admission requirements.

#### Requirements for Admission Consideration

All of the following criteria are required for admission consideration and documentation must be received on or before February 1<sup>st</sup> of the year in which the student is applying for admission.

1. Applicant must be a graduate (or pending graduate) from a JRCERT accredited program in Radiologic Technology.
2. Applicant must **review** the following documents on the program's web-site ([www.wvuhradtech.com](http://www.wvuhradtech.com)).
  - a. Essential Performance Standards
  - b. MR Safety Information for Prospective Students
3. Applicant must **submit** the following by the February 1<sup>st</sup> to be considered for the program starting in July each year:
  - a. Program Application
  - b. Three personal reference forms (included with the application packet)
  - c. Transcript(s) of all post-secondary education (college, radiography, technical school, etc.)
  - d. American College Test (ACT) scores **or** Scholastic Aptitude Test (SAT) scores
    - i. Minimum recommended composite score: **ACT- 19, SAT- 900.**
    - ii. The ACT or SAT Writing component is not required or included in the minimum score.
    - iii. ACT or SAT requirement is waived for applicants possessing an Associate's degree or higher.
      1. However, if the ACT or SAT score is provided and it satisfies or exceeds the minimum recommended composite score, additional points will be awarded.
    - iv. **ACT School Code - 4549      SAT School code - 3863**
4. American Registry of Radiologic Technologists (ARRT certification).
  - a. Registry-eligible students are accepted on the condition that they successfully pass the ARRT examination in Radiography.
  - b. Students who do not pass must withdraw from the Program and can only regain admission by entering the applicant pool in subsequent enrollment years.
5. To be eligible to sit for the ARRT Primary Pathway certification exam in Magnetic Resonance Imaging, applicants must document the following:
  - a. Completion of an **Associate's degree or higher** from an accredited post-secondary institution. The degree can be in any field or discipline.

### **Academic Evaluation**

Program officials utilize an established, objective screening mechanism to assign academic points to a candidate based on their current & prior levels of academic achievement. The following categories are evaluated in assigning academic points:

1. ACT Composite Score or SAT (Critical Reading & Math) Score
2. Radiography Program / College / University Grades:
  - a. Physics & Radiobiology
  - b. Image Production & Characteristics (Exposure)
  - c. Anatomy & Physiology (Human Structure & Function)
  - d. Radiographic Procedures & Positioning
  - e. Applied Radiographic Procedures (Clinic)
  - f. Mathematics (Cumulative)
  - g. Science (Cumulative)
  - h. Healthcare – other applicable/non-Radiography (Cumulative)
3. College / University Degree + Radiography Combined GPA
  - a. Associate
  - b. Baccalaureate
  - c. Graduate
4. Healthcare Experience
5. Military Service / VA Benefit Eligible
  - a. For applicants that will potentially be using VA educational benefits, if accepted, WVUH will accept, review and maintain a written record of previous education and training for each candidate. Such materials will be reviewed to determine if credit towards admission or program completion is possible.

### **Interview Evaluation**

Interviews are granted to the **top (12)** academic candidates each year; however, the Education Coordinator / Program Director reserves the right to limit or expand this number based on the quality of the applicant pool. Applicants not receiving an interview will be notified by mail. Interviews will be conducted in March of each year and candidates will be notified of their admission status no later than April 1<sup>st</sup> of each year.

Interviews are conducted by an Admissions Committee consisting of a least (3) members selected by the Education Coordinator / Program Director and may include faculty members, department managers and /or clinical staff. Using a standardized form, total interview scores from each committee member will be calculated and averaged for each candidate. Candidates must score a minimum average of **(25) interview points** (out of a possible 40) to be considered eligible for admission to the program. (See Interview Form)

### **Overall Evaluation**

The Education Coordinator / Program Director will combine the Academic & Interview Points into a cumulative score for each candidate and will rank the candidates in descending order. The Admissions Committee will review the scores and finalize the assessment by assigning up to **(5) additional points** to the candidates score based on programmatic / institutional fit, and the candidates projected ability to be successful in the program. All points will be summated and a Total Point score will be assigned.

### **Selection**

The Education Coordinator / Program Director will rank the candidates in descending order and will extend offers up to the (4) candidates having the highest Total Point scores. The next (2) candidates will be waitlisted in the event one or more of the top (4) candidates do not accept the position. Waitlisted positions expire once a class is filled and do not carry over to the next admission year.

*MR Admissions Policy (cont.)*

The candidates selected for admission will receive:

1. Acceptance letter
2. Copy of the student handbook
3. Invoice for Admission Fee
4. The following forms (to be completed, signed and returned)
  - Statement of Intent To Enroll
  - Essential Performance Standards
  - MR Safety Screening
  - Non-ARRT registered verification

All other applicants interviewed will receive a written verification of their non-admission or waitlisted status.

**Acceptance**

The selected applicants will be given approximately 10-15 business days to respond to the offer of admission by completing the following prior to the established deadline:

1. Read the Student Handbook
2. Complete, sign & return the following forms:
  - Statement of Intent to Enroll
  - Essential Performance Standards
  - MR Safety Screening
  - Non-ARRT registered verification
3. Submit a \$50.00 check to WVUH for the admissions fee.

If an applicant fails to respond to the offer of admission by the established deadline, program officials will consider the offer as null and void, and will proceed by offering the position to a wait-listed applicant.

**Enrollment**

Enrollment is contingent upon the student satisfactorily completing the following screening and assessment procedures within the guidelines specified by West Virginia University Hospitals (WVUH). These screenings will be conducted during the orientation time frame or at a time specified by program officials. Students will be provided with additional information regarding these procedures prior to the program start date.

Students will be required to:

1. Complete a health assessment and a vaccination record review conducted by the Employee Health department.
2. Complete the criminal background investigation process. (See WVUH Policy V.036)
3. Complete the drug screening / testing process. (See WVUH Policy V.035)
4. Complete all other WVUH mandatory orientation procedures



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MRI Education Program Director