

DMS Admissions Policy

Policy

West Virginia University Hospitals and those responsible for the administration of the Radiologic Technology Education Programs consider each applicant without regards to race, religion, color, national origin, ancestry, age, sex, sexual orientation, gender identity, disability, veteran status or any other status protected by applicable law. Although accredited to enroll up to **3 students** each academic year, program officials reserve the right to limit enrollment based upon the quality of the applicant pool and current employment market conditions. Admission to the Diagnostic Medical Sonography Program is governed in accordance with the following minimum admission requirements.

Requirements for Admission Consideration

All of the following criteria are required for admission consideration and documentation must be received on or before February 1st of the year in which the student is applying for admission.

1. Applicant must review the Essential Performance Standards form located on the program's web-site (www.wvuradtech.com).
2. The Applicant **must** be a graduate of a JRC-ERT Accredited Radiologic Technology Program.
3. Applicant must submit the following by February 1st to be considered for the program starting in July each year:
 - a. Program Application
 - b. Three Personal Reference Forms
 - c. Official transcript of high school grades or G.E.D. scores
 - d. Official transcripts of all post-secondary education (radiography school, college, etc.)
 - e. American College Test (ACT) scores **or** Scholastic Aptitude Test scores
 - i. Minimum required composite score: **ACT-19, SAT - 900.**
 - ii. Requirement may be waived for applicants possessing a baccalaureate degree.
 - iii. ACT School Code - 4549 SAT School code - 3863

Academic Evaluation

Program officials utilize an established, objective screening mechanism to assign academic points to a candidate based on their currently level of academic achievement. The following categories are evaluated in assigning academic points

1. ACT Composite score or SAT (Critical Reading & Math) score.
2. Radiography program grades to include:
 - a. Cumulative GPA/ Weighted Average
 - b. Physics
 - c. Anatomy & Physiology
 - d. Radiographic Procedures & Positioning
 - e. Applied Radiographic Procedures (Clinic)
3. College Level coursework (Non-Radiography program)
 - a. Algebra, statistics, or higher mathematics course (cumulative)
 - b. General college-level physics and/or radiographic physics (cumulative)
 - c. Communication skills (cumulative)
 - d. Human anatomy and physiology (cumulative)

Communication skills requisite may be met by a variety of courses including English, speech or composition.

4. College / University Credit (based on GPA relative to number of hours completed)
5. College / University degree (BA, BS, MA, etc)
6. Healthcare experience

Interview Evaluation

Interviews are granted to the top 12 academic candidates each year; however, the Education Coordinator reserves the right to limit or expand this number based on the quality of the applicant pool. Applicants not receiving an interview will be notified by mail. Interviews will be conducted in March of each year and candidates will be notified of their admission status no later than April 1st of each year.

Interviews are conducted by an Admissions committee consisting of a least 3 members selected by the education coordinator and may include faculty members, department managers and /or clinical staff. Using a standardized form, total interview scores from each committee member will be calculated and averaged for each candidate. Candidates must score a minimum average of **25 interview points** (out of a possible 40) to be considered eligible for admission to the program. (See Interview Form).

Overall Evaluation

The Education Coordinator will combine the Academic & Interview points into a cumulative score for each candidate and will rank the candidates in descending order. The Admission committee will review the scores and finalize the assessment by assigning up to **5 additional points** to the candidates score based on programmatic / institutional fit, and the candidates projected ability to be successful in the program. All points will be summated and a Total Point score will be assigned.

Selection

The Education Coordinator will rank the candidates in descending order and will extend offers up to the 3 candidates having the highest Total Points scores. The next 2 candidates will be waitlisted in the event one or more of the top 3 candidates do not accept the position. Waitlisted positions expire once a class is filled and do not carry over to the next admission year.

The candidates selected for admission will receive:

- a. Acceptance letter
- b. Access information for the student handbook
- c. Statement of Intent To Enroll (to be signed and returned)
- d. Essential Performance Standards Form
- e. Invoice for Admission Fee

All other applicants interviewed will receive a written verification of their non-admission or waitlisted status.

Acceptance

The selected applicants will be given approximately 10-15 business days to respond to the offer of admission by completing the following prior to the established deadline:

1. Read the Student Handbook
2. Sign and return the Statement of Intent to Enroll form
3. Sign and return the Essential Performance Standards form
4. Submit a \$50.00 check to WVUH for the admissions fee.

If an applicant fails to respond to the offer of admission by the established deadline, program officials will consider the offer as null and void, and will proceed by offering the position to a wait-listed applicant.

Enrollment

Enrollment is contingent upon the student satisfactorily completing the following screening and assessment procedures within the guidelines specified by West Virginia University Hospitals (WVUH). These screenings will

be conducted during the orientation time frame or at a time specified by program officials. Students will be provided with additional information regarding these procedures prior to the program start date.

Students will be required to:

- (1) Complete a health assessment and a vaccination record review conducted by the Employee Health department.
- (2) Complete the criminal background investigation process. (See WVUH Policy V.036)
- (3) Complete the drug screening / testing process. (See WVUH Policy V.035)
- (4) Complete all other WVUH mandatory orientation procedures.

Education Coordinator

Date