



CENTER FOR NURSING EDUCATION

Course Transfer Request Form

Prospective and current students are responsible for completing this form to request approval of transfer courses not currently on our pre-approved list. The form needs to be submitted with the course description and the course syllabus.

If students are planning to continue their education with a Bachelor of Science in Nursing (BSN) program, students are strongly encouraged to take general education classes at a regionally-accredited college or university and to confirm with the prospective BSN program that course(s) will transfer to BSN program.

Student/Applicant Name: _____

Student ID Number (if applicable): _____

Email Address (if current student, use school email): _____

Semester the course(s) was/will be taken: _____

Name of other college/university: _____

Course(s) plan to take at other school:

Table with 5 columns: Course #, Course Title, Hours, CNE General Education Course, Approved? (CNE Staff only). Includes example row for PSYC 101.

Initial by each statement:

_____ I understand that I must earn a C or higher in general education courses.

_____ I understand that I must submit an official transcript from the other college/university showing my completion of transfer course(s).

_____ I understand that courses not from regionally-accredited colleges/universities may not be accepted by future BSN programs. Final verification of credits for other programs lies with the other higher education institution and the Center for Nursing Education cannot guarantee courses will transfer to programs other than ours.

Printed Name

Date

Signature