



CENTER FOR
NURSING EDUCATION

WVU Medicine Center for Nursing Education Application Checklist

Application materials can be submitted starting on August 15, 2024.

- Completed admission application (August 15 – October 1 for first consideration; applications/application materials received after October 1 are not guaranteed to be considered)
- *Submit all high school and college transcripts, even if attended but did not complete the program. Send directly from issuing school to CNEAdmissions@wvumedicine.org by October 1, 2024 (If have GED or TASC, must also submit an admission application exemption form.)
 - Transcripts should be sent by the school to CNEAdmissions@wvumedicine.org by October 1, 2024 for first consideration
 - Unofficial transcripts can be submitted for the admission application, but final, official transcripts must be submitted by July 1, 2025 for prerequisite courses (high school or college-level Algebra, Chemistry, and English with grades of C or higher)
 - Will also accept Trigonometry, Pre-Calculus, or Calculus Algebra
- If applicable, submit Advanced Placement (AP) scores, CLEP scores, IB scores, etc.
- If applicable, current and unencumbered professional licenses and/or certifications
- Optional
 - One referral letter – in PDF format. If letter is in a Word document, click save as and choose PDF file. If submit more than one letter, only first one will be considered.
 - Completed Admission Exemption Request Form, only if need to request something to be waived from admission consideration.
 - If have GED or TASC instead of high school diploma
 - If have below a 2.5 overall GPA for high school or college
 - If will not successfully pass a background check or a drug screen
 - If previously enrolled in another nursing program and cannot get a letter of good standing
 - ACT scores, only if competitive (19.9 or above is considered competitive). Our school code is 8215. Sign into <https://my.act.org/> and request to send

scores from your score dashboard using our school code. Use a credit card to pay for the scores.

- SAT scores, only if competitive (1050 or above is considered competitive for SAT). Our school code is 10264. Sign into <https://mysat.collegeboard.org/login> and request scores to be sent from *Send SAT Scores* page using our school code. Use a credit card to pay for your scores.
- TEAS scores, only if competitive (60 or above on each section is considered competitive on one single test). Send PDF score by logging on to ATI account, click on *MY RESULTS*, look under *Proctored Exams*, download your test score, and email to CNEAdmissions@wvumedicine.org.

Transcripts, scores, and optional application documents should all be submitted in PDF form electronically to CNEAdmissions@wvumedicine.org. Reminder, transcripts should be sent directly from the school(s). See *Tips for Sending Transcripts* handout on our website for additional help. In the body of the email, include your name and what you have attached. While we prefer electronic submission, you can also mail them to:

Admissions Office
c/o WVU Medicine Center for Nursing Education
781 Chestnut Ridge Rd.
Suite 1100
Morgantown, WV 26505

Application materials cannot be submitted in person at this time.

*Failure to submit college transcripts may be considered academic dishonesty and may result in any offered admissions being rescinded.