

REPORTING MEDICAL EXAMINER CASES

When a patient dies and it is determined that the death needs to be reported to the Monongalia County Medical Examiner, the pronouncing Physician **must** speak with the Medical Examiner. The Physician should Pager **(304) 558-6921**, ask for the County Medical Examiner on call and give a call back phone number to the dispatcher. When the County Medical Examiner calls back, the pronouncing Physician gives the Medical Examiner the information about the patient. The Medical Examiner will determine, after having talked to the Office of the Chief Medical Examiner, if the patient is a Medical Examiner case or a ME case decline.

If the case is “declined” from the Medical Examiner- then the pronouncing Physician will complete the Death Certificate on the DAVE site. *Be sure to indicate on the Death Certificate that the Medical Examiner was notified.*

If the case is not “declined”, but rather is considered an ME case, then the Medical Examiner will give directions as to the handling of the body, and the Medical Examiner will complete the Death Certificate upon completion of their exam.

In any case, the patient is not to be moved until the Medical Examiner releases the patient to be taken to the morgue.

When the ME releases the body, the staff on the floor is to call the morgue at 11-4069 from 8a-5p (M-F) or page 0311. At times not otherwise noted above, call Morgantown Body Removal at (304) 594-2001.