

## **EpicCare Link (WVU Chart)**

EpicCare Link (WVUChart) is a tool that provides real-time web access to patient information so you can access patient's clinical data, upcoming appointment information, easily place referral orders and communicate with WVU Medicine to provide quality patient care.

## To gain access for your site

Step 1. Visit <u>www.wvuchart.com</u> click on "Request New Site" and complete the required fields. (Only users with personnel management responsibilities are permitted to register a site. If you do not have personnel management responsibilities do not attempt to register your site and reach out to your leadership to determine who should request site access)

**Step 2**. After clicking on "Request New Site" complete the required fields. While completing the fields you will see a "Download document" you will need to download this document. This form is the EpicCare Link Agreement.

Other	
Download Site Cert Agreement & email completed form to sitecertification@wvumedicine.org	
Comments:	

**Step 3.** Complete the downloaded "EpicCare Link Agreement form". Email this form to <u>sitecertification@wvumedicine.org</u>

## PLEASE NOTE: YOU HAVE <u>5 DAYS</u> TO EMAIL THE COMPLETED PACKET. IF YOU DO NOT SUBMIT THE PACKET VIA EMAIL YOUR REQUEST WILL BE CANCELED AND YOU WILL HAVE TO START THE PROCESS OVER.

**Step 4**. If access is approved the administrator will receive an email containing their credentials to claim their account. Along with instruction on next steps. If access is denied you will receive a notification.

## For questions/concerns

Site Certification access and user access is managed by the Enterprise Privacy Division. Please reach out to us directly at <u>affiliatecommunication@wvumedicine.org</u> regarding any type of user access request. Please do not reach out to other teams as this will cause confusion and delays.